

PUBLIC NOTICE: This is only an **ACTION SUMMARY** that reflects the actions taken during the meeting. This should not be, in any way, used or construed as official minutes of the meeting. The official minutes are posted after being submitted to the Board of Commissioners for their approval. Audio recordings of the meeting are on file in the County Clerk's office and may be listened to by appointment (775-782-9012).

ACTION SUMMARY
DOUGLAS COUNTY BOARD OF COMMISSIONERS
JULY 2, 2015

1:00 P.M.

INVOCATION - Janis Redden, Christian Science Church

PLEDGE OF ALLEGIANCE – Doug Johnson

PUBLIC COMMENT (No Action) HELD

APPROVAL OF AGENDA

For possible action. Approval of proposed agenda. **APPROVED**

APPROVAL OF PREVIOUS MINUTES

For possible action. Approval of the Board Minutes of:

June 4, 2015 - Work Session	<u>APPROVED</u>
June 4, 2015 - Regular Meeting	<u>APPROVED</u>
June 18, 2015 – Work Session	<u>APPROVED</u>

DOUGLAS COUNTY AWARD PRESENTATIONS

1. Ceremonial presentation of employee service awards to Mary Wenner from the Clerk/Treasurer's Office and Trina Carter from Douglas County Sheriff's Office for their 25 years of dedicated service; Carl Ruschmeyer and Ronald Roman from Public Works for their 20 years of dedicated service; and Brian Nelson from East Fork Fire & Paramedic District for his 15 years of dedicated service. **PRESENTED**

2. Ceremonial presentation on **Proclamation 2015P-043** recognizing Victoria Sauer-Lamb, as a Chief Deputy Juvenile Probation Officer, for her 30 years of dedicated service to Douglas County. **PRESENTED**

CONSENT CALENDAR

Motion to approve the Consent Calendar items 3a-3r.

FINANCE

3a. For possible action. Report on general ledger cash balances through June 12, 2015 per NRS 251.030. (Katherine Bradshaw) **APPROVED**

3b. For possible action. Discussion on the adoption of **Resolution 2015R-049**, authorizing payment from the Douglas County Room Tax Fund for the Carson Valley Visitors Authority in the estimated amount of \$278,520, for Fiscal Year 2015-16. (Kathy Kaiser) **ADOPTED**

3c. For possible action. Discussion on the adoption of **Resolution 2015R-050**, authorizing payment from the Douglas County Room Tax Fund for the Lake Tahoe Visitors Authority, in the estimated amount of \$213,511, and for the Lake Tahoe South Shore Chamber of Commerce, in the amount of \$75,000, for Fiscal Year 2015-16. (Kathy Kaiser) **ADOPTED**

PUBLIC GUARDIAN

3d. For possible action. Discussion to approve **Resolution 2015R-033** which sets the yearly compensation for the public guardian, Sierra Guardians LLC, at \$82,192 for FY 2015-2016; \$87,192 for FY 2016-2017; and \$92,192 for FY 2017-2018. (Justina Caviglia) **ADOPTED**

EAST FORK FIRE

3e. For possible action. Discussion to approve Douglas County Emergency Management, administered under interlocal agreement by the East Fork Fire Protection Districts, to accept a State of Nevada, State Emergency Response Commission Grant in the amount of \$28,931 for the purchase of equipment to be distributed to four partners of the Local Emergency Planning Committee (LEPC), and to authorize the Douglas County Emergency Manager or his designee to sign all documents related to the management of this grant. There are no matching funds required. (Dave Fogerson) **APPROVED**

3f. For possible action. Discussion to approve Douglas County Emergency Management, administered under interlocal agreement by the East Fork Fire Protection District, to accept a State of Nevada, Division of Emergency Management, Emergency Management Performance Grant in the amount of \$57,239 for costs associated with running Douglas County Emergency Management and to authorize the District Fire Chief to sign all documents related to the management of this grant. Matching funds in the amount of \$57,239 have previously been approved in the 2015/2016 budget. (Tod Carlini) **APPROVED**

3g. For possible action. Discussion to approve Douglas County Emergency Management, administered under interlocal agreement by the East Fork Fire Protection Districts, to accept a State of Nevada, Department of Public Safety Grant in the amount of \$5,000 for costs associated with hosting and coordinating a

Minden-Tahoe Airport tabletop exercise and to authorize the District Fire Chief to sign all documents related to the management of this grant. There are no matching funds required. (Dave Fogerson) **APPROVED**

DISTRICT COURT

3h. For possible action. Discussion to approve a one-year extension to an existing contract between Douglas County and the Senior Advocacy Group, Inc. to manage the Douglas County Special Advocate for Elders (SAFE) program in an amount not to exceed \$32,000, which has previously been budgeted for FY 2015-16. (Judge Thomas W. Gregory) **APPROVED**

SOCIAL SERVICES

3i. For possible action. Discussion to approve acceptance of up to \$107,273 in federal Community Services Block Grant (CSBG) funds administered by State of Nevada/Nevada Department of Health and Human Services for FY 2015/16 to support the continuation of the Douglas County Social Services' Workforce Development, Transportation, and Utility Assistance programs. (Karen Beckerbauer) **APPROVED**

COMMUNITY SERVICES

3j. For possible action. Discussion to accept \$53,044 in Independent Living funds from the State of Nevada Aging and Disability Services Division for the Senior Transportation Program in the Carson Valley and the Lake Tahoe areas of Douglas County, Grant Number 04-000-10-LX-16; with a grant match \$7,957 from Douglas County, which has previously been budgeted in the Senior Center Budget for FY 2015-16. (Travis Lee) **APPROVED**

3k. For possible action. Discussion to approve acceptance of \$34,875 in Title III-B funds from the State of Nevada Aging and Disability Services Division for the Homemaker Program, Grant Number 04-000-02-BC-16, with a Grant match for the Title III-B Fixed Fee grant of \$3,425, which has previously been budgeted in the Senior Center Budget for FY 2015-16. (Travis Lee) **APPROVED**

PUBLIC WORKS

3l. For possible action. Discussion to approve a contract for the 2015 Road Seal Project to Sierra Nevada Construction, Inc. in the amount of \$549,007 and to authorize the Public Works Director to approve change orders up to 10% of the bid amount as budgeted for FY 15/16. (Jon Erb) **APPROVED**

3m. For possible action. Discussion to approve a contract for the Waterloo Lane and Toler Lane Reconstruction Project to Granite Construction Company in the amount of \$1,746,746 and to authorize the Public Works Director to approve change orders up to 10% of the bid amount as budgeted for FY 15/16. (Jon Erb) **APPROVED**

COUNTY MANAGER

3n. For possible action. Discussion to approve updated Policy Number 100.01, Commission Agenda Items. (James Nichols) **APPROVED**

REPORT OF FEES

3o. For possible action. Discussion to approve receipt of the Douglas County Clerk's report of fees for the month of May 2015. (Kathy Lewis) **APPROVED**

3p. For possible action. Discussion to approve receipt of the Tahoe General Services Report of Revenue and Transactions for the month of May 2015. (Kathy Lewis) **APPROVED**

3q. For possible action. Discussion to approve receipt of the DMV Report of Revenue and Transactions for the month of May 2015. (Kathy Lewis) **APPROVED**

3r. For possible action. Discussion to approve May 31, 2015, Report of Fees from the Recorder's Office. (Karen Ellison) **APPROVED**

ADMINISTRATIVE AGENDA

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

PUBLIC WORKS

4. For possible action. Discussion on the adoption of **Ordinance 2015-1438** amending Douglas County Code Title 20, Appendix D, "Sewer Facilities," Sections 20.D.020 Definitions, 20.D.040 Notices, 20.D.050 Application for service, 20.D.060 Rates and charges, 20.D.065 Extension of sewer mains and laterals and reimbursement, 20.D.070 Rendering and payment of bills, 20.D.100 Inclusion of property into the service area, 20.D.120 Procedures and policies for connection, 20.D. 140 Protection from damage, 20.D.170 Building sewer and connections, 20.D.180 Construction standards for public and private sewers, 20.D.190 Pump stations and force mains, 20.D.200 Standard details, 20.D.210 Original service area boundaries and providing for other properly related matters (**2nd Reading**). (Carl Ruschmeyer) (approx. 10 min) **ADOPTED**

5. For possible action. Discussion on the adoption of **Ordinance 2015-1439** amending Douglas County Code Title 20, Appendix F, "Water Facilities," Sections 20.F.020 Definitions, 20.F.030 Conditions of service, 20.F.040 Notices, 20.F.050 Application for water service, 20.F.060 Rates and charges, 20.F.070 Basis of billing, 20.F.080 Time and manner of payment, 20.F.090 Disputed bills, 20.F.100 Service connection, 20.F.110 Main extensions, 20.F.120 Termination and restoration of service and providing for other properly related matters (**2nd Reading**). (Carl Ruschmeyer) (approx. 10 min) **ADOPTED**

6. For possible action. Discussion on the adoption of **Resolution 2015R-030** establishing certain miscellaneous administrative fees, fines, and charges for services

provided by Public Works and providing for other properly related matters. (Carl Ruschmeyer) (approx. 10 min) **ADOPTED**

COMMUNITY DEVELOPMENT

7. For possible action. Discussion on Development Application AP 15-005, an Appeal of the Planning Commission's Decision to Deny a Request for Special Use Permit (DA) 14-074 for a Telecommunication Facility. The appellant is Maria Kim of Complete Wireless Consulting on behalf of Verizon Wireless. The facility is proposed to be located on the east side of Heybourne Road, south of Johnson Lane and north of the Minden Tahoe Airport in the LI (Light Industrial) zoning district and in the Airport Community Plan Area (APN: 1320-05-001-007). (Hope Sullivan) (approx. 1 hr)

CONTINUANCE REQUESTED AND GRANTED

8. For possible action. Discussion on Development Application AP 15-006, an Appeal of the Planning Commission's Decision to Approve a Request for Special Use Permit (DA) 15-013 for a Solar Photovoltaic Facility with associated power generating equipment on seven parcels totaling 260 acres. The appellants are Mary and Steve Walker. The facility is proposed to be located at 760 Muller Lane within the A-19 (Agriculture, nineteen-acre minimum net parcel size) zoning district and within the South Agriculture Community Plan (APNs 1319-24-000-008, -009, -11, 1319-13-000-008, -009, -010, and -011). (Hope Sullivan) (approx. 2 hr) **APPEAL GRANTED – PLANNING COMMISSION DECISION OVERTURNED AND APPLICATION DENIED.**

COUNTY MANAGER

9. Reports/updates from County Commission members concerning the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended. These boards/commissions/meetings include but are not limited to the: Nevada Association of Counties; Carson Water Subconservancy District; Lake Tahoe Visitors Authority; Tahoe Regional Planning Agency; Law Library; NevadaWorks; Carson Valley Chamber of Commerce, Carson Valley Visitors Authority; Tahoe Douglas Visitors Authority; Lake Tahoe South Shore Chamber of Commerce; Western Nevada Development District; Regional Transportation Commission; Nevada Tahoe Conservation District; Nevada V & T Railroad Commission; Joint Powers/Waste Management; Tahoe Transportation District, and the Debt Management Commission. There will be no discussion or action taken on these reports/updates. (approx. 10 min) **REPORTS PROVIDED**

CLOSING PUBLIC COMMENT (No Action) HELD

ADJOURNED: 6:32 p.m.